



# BRANDON SCHOOL DIVISION

## **Facilities/Transportation Committee Minutes**

Monday, June 19, 2017 – 11:30 a.m.  
Boardroom, Administration Office

Present: G. Kruck (Chair), G. Buri, M. Sefton, P. Bowslaugh (Alternate)  
D. Labossiere, M. Clark, G. Malazdrewicz

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### **1. CALL TO ORDER**

The Facilities and Transportation Committee Meeting was called to order at 11:39 a.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as circulated.

### **3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY**

The Minutes of March 20, 2017 were received as information.

### **4. COMMITTEE GOVERNANCE GOAL ITEMS**

#### **A) Easement Request – Fibre Optic Conduit at Kirkcaldy Heights School Site**

Mr. Denis Labossiere, Secretary-Treasurer, reviewed an email and diagrams received from the City of Brandon regarding the easement request and reminded the Committee that this is also an area of the school yard that is currently undergoing soccer field re-development. Mr. Labossiere added that he requested that the fibre be buried 5 feet deep in case further work needs to be done in that area of the school yard.

The Committee agreed to the recommendation as presented.

#### **Recommendation:**

That the Brandon School Division supports an easement agreement with the City of Brandon for the western portion of the Kirkcaldy Heights School property whereby the City of Brandon can install a fibre optic conduit.

Mr. Buri – Mr. Sefton

That the Committee do now resolve into Committee of the Whole In-Camera.

Carried.

#### **B) Property Matter – In-Camera Discussions**

The Secretary-Treasurer reviewed a Property Matter with the Committee and received direction from the Committee.

Mr. Buri – Mr. Sefton

That the Committee of the Whole In-Camera do now resolve into Committee.

## **5. OTHER COMMITTEE GOVERNANCE MATTERS**

### **A) Busing Students – Industrial Arts/Home Economics**

Trustees reviewed the email received from CUPE Local 737 regarding the busing of Industrial Arts and Home Economics students by the City of Brandon.

Mr. Labossiere noted that there is no contract with the City of Brandon for the busing of the Industrial Arts and Home Economics students. The Committee discussed how busing provided by the City of Brandon has worked well for the students and the Division and that no changes will be considered until the Middle Years program review is complete.

The Committee agreed that the Secretary-Treasurer write a letter of response to CUPE Local 737.

### **B) Proposed Changes to the City of Brandon Bus Routes**

Mr. Labossiere reviewed the information provided by the City of Brandon in regards to bus route changes. The City will be communicating with all the schools regarding any pick-up and drop-off time changes..

### **C) 2016-2017 Facilities Report**

Mr. Mel Clark, Director of Facilities and Transportation, spoke to this item and reviewed the Summary Analysis document. He noted that the assumptions made in the projections result in an increase in enrollment of approximately 240 students in 2017 mainly due to birthrates.

Mr. Greg Malazdrewicz, Assistant Superintendent, spoke on new housing developments and demographics and reviewed the K-8 school capacities. Mr. Malazdrewicz added that modular classrooms are now included in classroom counts.

The grades 9-12 schools summary was also reviewed.

Trustees asked questions for clarification.

### **D) Ameresco**

Mr. Clark spoke to this item and noted that this year's Ameresco Report shows \$39.5M in deferred costs required in the next five years, which is an increase of \$2M from the last report. He reviewed the document and provided the items listed as high priority in the next two years, which amount to \$1.3M.

Trustees asked questions for clarification.

### **E) Sub-Committee Reports**

- Workplace Safety and Health Committee (WPS&H)
  - NIL

## **6. OPERATIONS INFORMATION**

- The Director of Facilities and Transportation provided updates on the following projects:
  - Kirkcaldy Heights School Soccer Field Re-development

- The Committee discussed the increased costs for school field redevelopment and asked Senior Administration to bring a report to the Committee in September for Budget consideration.
- Green Acres Gymnasium
- New Era Grooming Room and Wheelchair Ramp
- Green Acres Heating System Replacement
- George Fitton Roof
- King George Roof
- Off-Campus – new space renovations
- Waverly Park Roof Repairs

(Trustee Bowslaugh exited at 12:37 p.m. and did not return)

- The Secretary-Treasurer provided information on the Earl Oxford Grooming Room project.

**7. NEXT REGULAR MEETING: TBD, Boardroom**

The meeting adjourned at 12:51 p.m.

Respectfully submitted,

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G. Kruck, Chair

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G. Buri

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M. Sefton

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P. Bowslaugh (Alternate)